

Date

To whom it may concern,

Re: Warehouse Operative

I want to express my keen interest in the above position.

I am familiar with XYZ Logistics, having researched your organisation online when I saw the above position. Your organisation appealed to me due to the value you place on your employees and their development.

The role particularly appeals to me because of this position's varied and physical nature and the ability to build upon my administrative skills. I possess strong attention to detail which I can evidence in my current job where I am responsible for maintaining a learner database using Excel and raising course certificates. I keep myself physically fit by going to the gym and playing football. I am eager to learn more about the logistics sector, which I believe will be a good choice for my future career.

Thank you for considering my application. If you have any questions regarding my previous career history or suitability for the role, please do not hesitate to contact me. I have included my phone number and email address below for your convenience.

I look forward to hearing from you.

Yours faithfully

Name

Tel: 07123 456789

Email: name@gmail.com